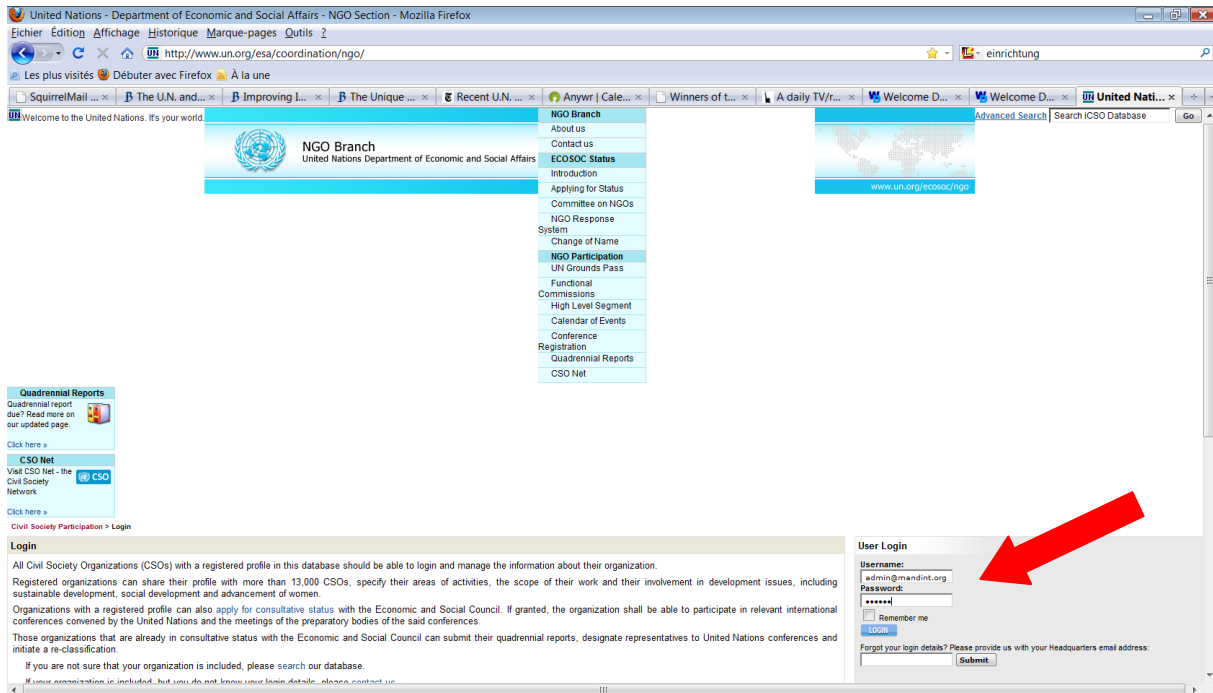
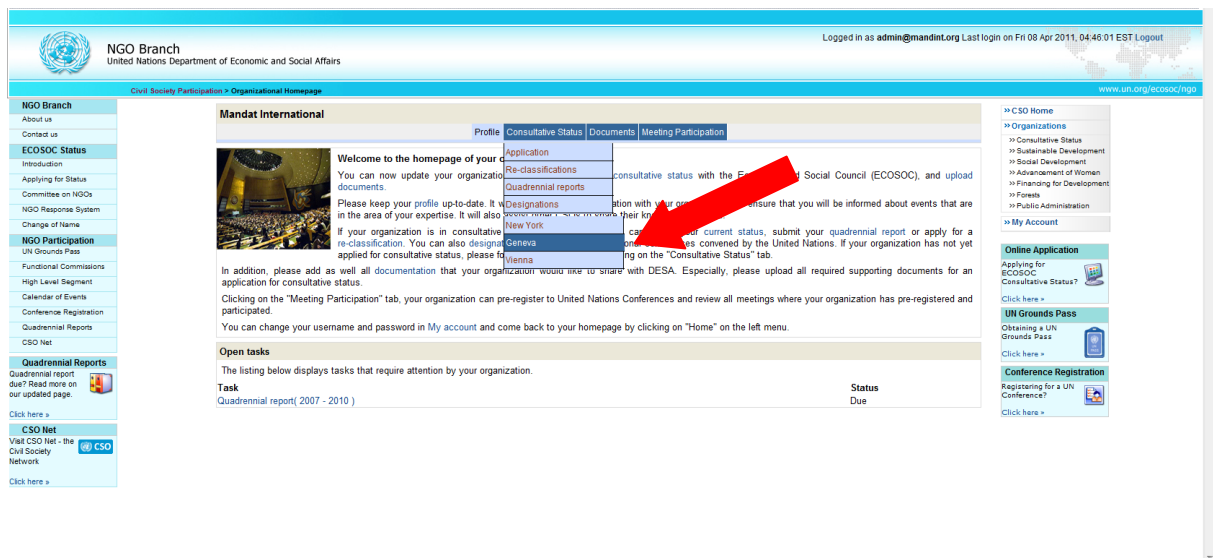


## How to use the new electronic system to request annual or temporary ECOSOC badges

The new online system is available [here](#). Under "user login" connect to the system with the login data of your organisation:



Once connected, click on "consultative status", then on "designations", finally on "Geneva":




If you have already entered staff into the database, persons who are currently holding a badge will be listed under "Geneva designations". Staff that you have entered earlier yet whose badge has expired will be listed under "Inactive designations". To request a badge for a new person or for someone already listed under "inactive designations", click on "new designation":






Civil Society Participation > Organizational Homepage > Consultative status > Designations

Mandat International

Profile Consultative Status Documents Meeting Participation

Geneva designations







 New designation

Title	First name	Last name	Representative type	Badge	Print
Mr.	Didier	Dutoit	Additional Representative	31 Dec 2011	
Ms	Elve	Corboz	Additional Representative	31 Dec 2011	
Ms	Ulrsula	Siegfried	Additional Representative	31 Dec 2011	
Mr.	Sébastien Simon	Ziegler Dufour	President/Chief Executive Officer	31 Dec 2011	
			Additional Representative	30 Jun 2011	

No pending designation

[First] [Previous] Page 1 of 1 [Next] [Last]

Inactive designations

Title	First name	Last name	Representative type	Badge	Copy
	Sandra	SINOPLI	Additional Representative	28 Mar 2011	
	Renata	PRZERADA	Additional Representative	28 Mar 2011	
	Oyungerel	BAT-OCHIR	Additional Representative	28 Mar 2011	
	Lola	MALAUJAY	Additional Representative	28 Mar 2011	
	Maria	SIMONOFF	Additional Representative	28 Mar 2011	
	Christine Joan	DE CASTRO	Additional Representative	28 Mar 2011	

To request a badge for a new staff member, click on “new designation”. To request a badge for a person who is already listed (and thus has already held a badge at an earlier stage), click on the little icon corresponding to his or her name, in the column “designate”:








Civil Society Participation > Organizational Homepage > Designation > New designation

Mandat International

Profile Consultative Status Documents Meeting Participation

Contacts without designation

The following contacts have no designation.

Title	First Name	Last Name	Position	Designate
	Oyungerel	BAT-OCHIR	Intern	
	Christine Joan	DE CASTRO		
Ms	Chrystel	Dayer		
	Qazim	ELMAZIM	Driver	
	Marie-Josée	GALLIKER		
	Marie-Josée	GALLIKER		
	Serfe	GOCMEN		
	Regina	GONZALEZ		
Mrs.	Regina	Gonzalez Medel		
	Amira	Larib		
	Lola	MALAUJAY		

In the form now opened, select “designation” in the upper left box, click on the little arrow pointing to the right, and “designation” will now be displayed in the box on the right hand side:

New designation

Profile Consultative Status Documents Meeting Participation

\*Contact Type:

Advancement of Women  
Application  
Committee on NGOs Represe  
Designation  
Financing for Development

\*Duty station:

\*Pass type:

Temporary  Annual

\*Representative type:

Select a representative type

\*Badge From:

08 Apr 2011

\*Badge To:

31 Dec 2011

\*Communication preference:

Email  Fax  Letter

New designation

Profile Consultative Status Documents Meeting Participation

\*Contact Type:

Advancement of Women  
Application  
Committee on NGOs Represe  
Financing for Development  
Forests

\*Duty station:

Select a duty station

\*Pass type:

Temporary  Annual

\*Representative type:

Select a representative type

\*Badge From:

08 Apr 2011

\*Badge To:

31 Dec 2011

\*Communication preference:

Email  Fax  Letter

Under “Duty station”, select “Geneva”, click to indicate whether you are requesting an annual or a temporary badge, and under “Representative type” select the one that corresponds. Then enter dates of validity of the badge and seize personal details of the staff member you wish to accredit:

New designation

Profile Consultative Status Documents Meeting Participation

\*Contact Type:

Advancement of Women  
Application  
Committee on NGOs Represe  
Financing for Development  
Forests

\*Duty station:

Geneva

\*Pass type:

Temporary  Annual

\*Representative type:

Additional Representative

\*Badge From:

30 May 2011

\*Badge To:

17 Jun 2011

\*Communication preference:

Email  Fax  Letter

Finish by clicking on “add”.

Do not forget that you still need to send a letter signed by your president or chief admin in order to obtain the badge for staff you have registered!